



GOVT. OF JAMMU & KASHMIR

حکومت جموں و کشمیر

OFFICE OF THE PRINCIPAL

GOVERNMENT MEDICAL COLLEGE DODA

از دفتر پرنسپل گورنمنٹ میڈیکل کالج ڈوڈہ

Email: principalgmcdoda@gmail.com

Phone/Fax: 01996-233888

Sub: Constitution of committee for verification of store items of GMC & Associated Hospital Doda.

(ORDER)

A committee comprising of following officers/officials is hereby constituted for verification of store items as requisitioned and received by various Departments and Sections of Government Medical College and Associated Hospital, Doda :-

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|---|----------|
| 1. Prof. Mushtaq Ahmad,
Coordinator GMC Doda | Chairman |
| 2. Dr. Kewal Kishore Thakur,
Asstt. Professor Anatomy | Member |
| 3. Dr. Waleed Khawar Balwan
Demonstrator SPM | Member |
| 4. Mr. Jugal Singh Manhas
Accountant GMC Doda | Member |

The constituted committee will verify all records and indent books as well as verify stock registers. The committee will also ensure that items taken from General Stores of GMC Doda/Associated Hospital are physically available in the respective departments and sections.

The committee shall submit their comprehensive report to the undersigned immediately after conclusion of the inspection for taking further appropriate action and for onward transmission to the concerned quarters.

(Prof. Tariq Parvez Azad)
Principal & Dean
Govt. Medical College Doda

No: PS/GMCD/ 305-395

Dated :- 28-11-2019

CC:

1. Financial Commissioner, Health and Medical Education Department, Civil Secretariat Jammu for information
2. Director Coordination, New Medical Colleges, Jammu for information
3. All Head of Departments, GMC Doda for information
4. Administrative Officer, GMC Doda Doda for information
5. Chief Accounts Officer, GMC Doda for information
6. Medical Superintendent Associated Hospital, GMC Doda
7. All committee members _____ for information and n/action
8. Officer In charge General Stores, GMC Doda for information
9. I/C IT Section for uploading the order on official website
10. Office record