

GOVERNMENT OF INDIA  
UNION TERRITORY OF JAMMU AND KASHMIR  
**OFFICE OF THE PRINCIPAL GOVT. MEDICAL COLLEGE DODA**  
Email: [principalgmcdoda@gmail.com](mailto:principalgmcdoda@gmail.com) Phone/Fax: 01996-233888

**Sub: Engagement of candidate for the post of Data Manager in Addiction Treatment Facility (ATF), under National Drug Dependence Treatment Centre (NDDTC) in Govt. Medical College, Doda.**

Ref:- 1. Advertisement Notification No. 02-GMCD OF 2021 dated 10-04-2021.

**ORDER NO: 162-GMCD of 2021**  
**DATED: 15.07.2021**

Sanction is hereby accorded to the temporary engagement of below mentioned candidate as Data Manager in Addiction Treatment Facility (ATF) under National Drug Dependence Treatment Centre (NDDTC) at Govt. Medical College, Doda initially for a minimum period of one year extendable on yearly basis subject to good performance and conduct or till the continuation of Centrally Sponsored Scheme, whichever is earlier .

Selection List of candidate engaged for the post of Data Manager in Addiction Treatment Facility (ATF)				
S.No.	Name	Parentage	Name of the post	Address
01	Mujeeb Ur Rehman	Nisar Ahmed Indrabi	Data Manager	Hamdanpur, Doda
Waiting List of candidate engaged for the post of Data Manager in Addiction Treatment Facility (ATF)				
01	Inderjeet Singh	Girdhari Lal	Data Manager	Neota Bhalla Doda

**The selection is strictly governed by the following Terms and Conditions:**

1. The above selection of candidate is in Addiction Treatment Facility (ATF) under National Drug Dependence Treatment Centre (NDDTC) is provisional and subjected to the production and verification of all requisite original documents.
2. The selected candidate is advised to join in the office of Principal Govt. Medical College Doda, within 21 days after the issuance of this order.
3. The monthly remuneration of the hired candidates shall be released under National Drug Dependence Treatment Centre (NDDTC), New Delhi only after the verification of their all documents from the concerned quarters.
4. If the candidate fails to bring the original certificates at the time of joining or found false will not be allowed to join.
5. The contractual appointee shall have to furnish an affidavit to the extent that they will not claim regular appointment on the post of GMC Doda and AH GMC Doda at any future date on the strength of the contractual appointment.
6. The contractual selection shall be terminable on one month prior notice from either side or on payment of one month salary in lieu of notice by the appointing authority.

15.07.2021

7. If the contractual appointee at any point of time wilfully neglects or refuses to perform his/her duties, the Appointing authority shall immediately terminate his/her contractual appointment without any notice and he/she shall not be entitled to any salary for such period.
8. In case of poor performance, services of the candidates are liable to be terminated without any prior notice.

The candidate shall be allowed to join only after the verification of the following documents in original and 3 set of self attested photocopies along with 03 file covers at the time of joining.

- I. Academic/Technical Qualification Certificate.
- II. Date of birth Certificate.
- III. Health Certificate from the concerned Chief Medical Officer of the District.
- IV. Domicile Certificate issued by competent Authority.
- V. Character Certificate from the concerned Police Station.
- VI. The candidates shall have to execute an agreement stating that he/she will not take part in any kind of political activity and strikes.

The selected candidate shall have to submit an affidavit duly attested by the Executive Magistrate 1st-class stating that he/she accepts all the terms and conditions mentioned in the selection/engagement order.

The order is issued subject to the outcome of any writ petition(s) in any court of law of the competent jurisdiction and receipt of satisfactory verification viz. a viz. Diploma/ Degrees from the respective University/ Institution and other documents.

**Sd/-**  
**Prof.(Dr.) Dinesh Kumar**  
**Principal**  
**Govt. Medical College**  
**Doda**

No: GMC/D/Adm/1084-92

Dated:15-07-2021

Copy to:-

1. Additional Chief Secretary, Health & Medical Education Department, Civil Secretariat, UT of J&K for favour of kind information.
2. Prof. Atul Ambedkar, Incharge, ATF scheme for information.
3. Joint Director Information, Jammu information. He is requested to publish the above said order in at least three leading news papers.
4. Chief Accounts Officer, Govt. Medical College, Doda for information & n/action.
5. I/C Nodal officer (Psychiatry), GMC Doda for information.
6. I/C IT Section of GMC Doda with the direction to upload the above said order on website of GMC Doda.
7. \_\_\_\_\_ (Concerned candidates) for information.
8. Office copy

  
**Joni Kumar (KAS)**  
**Administrative Officer**  
**Govt. Medical College**  
**Doda**  
15/07/2021